



Commander's Policy

414th Base Support Battalion

APO AE 09165



POLICY NO: 5-20 PROPONENT: AETV-HUB-EH DATE

SUBJECT: Microwave Ovens and Freezers

1. Reference: Message, HQ USAREUR, AEAEN, P231023Z Feb 89, SAB.

2. Purpose: Prescribe procedures for the issuance of microwave ovens and freezers to Commanders in grades 0-5, 0-6 and General Officers.

3. Applicability: All Battalion, Brigade Commanders and General Officers, including civilians of equivalent grade, are authorized this support by the 414th Base Support Battalion.

4. Policies:

a. Battalion/Brigade Commanders and all General Officers, including civilians of equivalent grade, are authorized to receive a microwave oven and freezer. These items are authorized regardless of marital status.

b. A waiting list will be established if there are not enough microwave ovens and freezers to allow initial issue to all eligible personnel. Priority for initial issue is based on rank and date of rank.

c. A waiting list will be established if there are not enough microwave ovens and freezers to provide for replacement of non repairable equipment. Priority for replacement issue is based on date of application.

d. Battalion/Brigade Commanders are required to sign over their microwave ovens and freezers within five working days after they have relinquished their commands. The microwave and freezer will be issued to their replacements. Arrangements for sign over will be made by contacting the Centralized Furnishings Management Officer (CFMO), DSN 322-8913/8971.

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5. Proponent: The proponent for this policy letter is the Chief, Housing Division, Directorate of Public Works, DSN 322-8982.

JERRY L. MRAZ
LTC, AG
Commanding

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